

WARREN COUNTY COMMISSIONERS MEETING
MONDAY SEPTEMBER 20, 2021

The Warren County Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Public: Jim Willett, Randy Wurtzbaugh, James Lanham, Walt Wilson, Burt Etchison, Yvonne Budreau, Shawn Grady, Diane Hubbard.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Ingrid Barce, County Attorney; Matt Herndon, Highway Supervisor; Jenny Hobough, Highway Office Manager; John Kuiper, Zoning Director; Randy Haddock, Surveyor; Rusty Hart, Sheriff; Ethan Foxworthy, Council.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Weston-Hubner requested to add New Williamsport Swimming Pool on behalf of Williamsport Town Board Members. Adam Hanthorne made a motion to approve the amended agenda with a second from Craig Greenwood, all voted in favor.
 - b. Craig Greenwood amended the September 7, 2021 minutes concerning County Road Number Correction. Adam Hanthorne made a motion to approve the amended September 7, 2021 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
 - c. Adam Hanthorne made a motion to approve the September 7, 2021 through September 20, 2021 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
 - d. Adam Hanthorne made a motion to approve the payroll September 17, 2021 with a second from Craig Greenwood, all voted in favor.
 - e. Highway – Herndon stated chip and Seal has been completed as scheduled. Discussed the open Mechanic position.
 - f. INDOT State Road 55 Project – Ingrid Barce explained the work is set to begin spring 2024 within the Town of Pine Village. The Commissioners need to reply by October 1st if there are concerns. Randy Haddock discussed a concern with drainage into the Bowman Drain during this project. Barce will check into the drain concern. Tabled until next meeting.
 - g. Vermilion County Illinois Highway Curve Realignment 300N IN and Attica Rd IL – Greenwood explained the location and work. Discussed possibility of a stop sign due to the speed limit of 60 mph coming into the County. Tabled until next meeting.
 - h. ADA Coordinator Appointment – Andrews explained the progression of this position over the years. Position was first created with Brian Jordan as Coordinator then Allie Lockwood became Coordinator. This is a nonfunded position. Clay Andrews made a motion to appoint Jill Wilson, ADA Coordinator with a second from Adam Hanthorne, all voted in favor.
 - i. 2022 Health Insurance – Weston-Hubner and Ethan Foxworthy explained the recommendations of the County Health Insurance Committee. The 2022 recommendations include increase premiums for PPO \$20/per month, HDHP \$10/per month and add 2 free dental cleanings per year. Commissioners discussed the increases and changes. Craig Greenwood made a motion to accept the 2022 Health Insurance changes with a second from Adam Hanthorne, all voted in favor.
 - j. County Farm Lease – Andrews explained the proposed change from 50/50 to cash rent for all county farms. The 2022 lease will be set at \$217/acre as per Purdue Agricultural Economics Report and will be adjusted each year. Clay Andrews made a motion to approve the County Farm Lease for 2022-2024 with Jim Willet at \$217/acre with a second from Adam Hanthorne, all voted in favor.
 - k. New Williamsport Pool Proposal by Williamsport Town Board - Wurtzbaugh and Lanham explained the pool is in need of replacement. The new pool will be located in the same location and take 1 year to build. The board is in process of taking donations. The amount needed is \$3.1 million. Andrews explained adding a splash pad would be an additional \$400,000-\$500,000. Discussed funding, asking for donations from local business, possibly of donation from the County as pool is used by many in the County, township trustees' donations. The Commissioners requested a timeline and financial picture. Discussed the pool use fee structure. Wurtzbaugh and Lanham will present more information and official request in the near future.
4. Old Business:
 - a. Kerr Vacating Buffalo Hill Road Request – Ingrid Barce explained previous surveys show the road. Barce explained the easement to Budreau. The county will not be maintaining the road and the easement will allow property owners to access their parcels. Discussion concerning the fee of surveying the road. Barce will inform the Commissioners of the amount at a later date. Tabled until next meeting.
 - b. New County Website Quote – Tabled until next meeting.
 - c. Unsafe Building Order/Property Maintenance Updates – Ingrid and Kuiper updated the Commissioners. Clay Andrews made a motion to modify the UBO giving a 60 day extension and impose a fine of \$1,000 if not cleaned up by the deadline with a second from Adam Hanthorne, all voted in favor. Kuiper explained the McGlade parcel has been cleaned up and a letter will be sent thanking her. The Commissioners will work on a list for more UBO to be filed.
 - d. Courtroom/Courthouse Repairs – Greenwood explained the exterior of the courthouse has been completed with a few items for cleanup. Town of Williamsport will repair the sidewalk concrete issue and landscaping will be repaired by Custodian. Greenwood explained the interior courthouse work schedule.
 - e. Employee Handbook – Tabled until the next meeting.
 - f. New Extension Building Repair – Hanthorne stated the flooring will be delivered soon. Greenwood stated Custodial staff cleaned the building. Weston-Hubner is in process of phones being transferred and new cameras being installed but will need a timeline. Greenwood is working on signage for the front of the building. Hart explained the drain will need to be cleaned as the building can flood as this has happened in many times in the past. Greenwood stated tile work is be done in the near future to help with this issue.

- g. Jail Generator/Battery Backup/Phone System – Hanthorne and Hart stated they are waiting on a quote from Houston Electric for the jail generator. Hanthorne stated he will begin exploring other companies and inform Rusty of his progress. Hart stated the jail walk-in freezer has been repaired.
- h. Restricting Access to Home Addresses Resolution – Adam Hanthorne made a motion to approve Resolution #2021-0920A Adopting a Policy to Restrict Access to Home Addresses on the County’s Property Data Base Websites with a second from Craig Greenwood, all voted in favor.

5. Elected Official/Department Head Comments:

- a. Weston-Hubner, Auditor – Explained current items her office is working on include Credit Card accepting in Zoning/Auditor, Jail Backup Phones, Extension Phones/Cameras, Department Information for 2022 such as calendars/budgets will be sent next week, Gateway Submission Additional Appropriation/2022 Budgets, Implementation of Transfer Books, Capital Assets/Office Inventories, etc.
- b. Commissioners, Grant Facilitator Position – Commissioners explained they are working to create a Grant Facilitator position. Ingrid Barce will present a job description to the Commissioners soon. Discussed the salary, location of office, benefits, etc. Commissioners will present to Council for approval of funding for the position.


6. Public Comment:


- a. Walt Wilson, E3 Bridge – Wilson explained work the E3 provides such as bridge, drainage, etc.
- b. Congressman Baird Office, Diane Hubbard – Explained congress is back in session, please contact their office with any concerns.

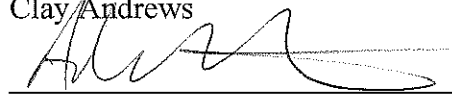
Next Commissioner meeting October 4, 2021 @ 6:00 p.m.

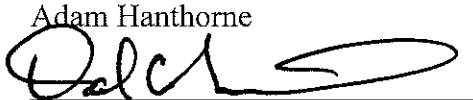
There being no further business, Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews


Adam Hanthorne


David Craig Greenwood